

# Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

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| <b>DATE SUBMITTED:</b> 08/14/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>PREPARED BY:</b> Greg Snyder Fleet Manager                                                           |
| <b>Meeting Date Requested:</b> 08/23/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>PRESENTED BY:</b> Craig Erdman, P.E., Public Works Director                                          |
| <b>ITEM:</b> (Select One) <input checked="" type="checkbox"/> <b>Consent Agenda</b> <input type="checkbox"/> <b>To Be Brought Before the Board</b><br>Time needed: <u>N/A</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                         |
| <b>SUBJECT:</b><br>Procurement of Boss Hopper Spreader                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                         |
| <b>FISCAL IMPACT:</b> The procurement of a new Boss Hopper Spreader will cost \$11,505.29 (including fees, and tax). This cost will be paid from the Motor Vehicle (ER&R) fund 500 59448000 2272 64 Capital Outlays.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                         |
| <b>BACKGROUND:</b> Franklin County ER&R Fund has received Pickup Truck ID #LT-9912 back from the Hapo Center. The vehicle will be used by County Roads in day to day operations. The vehicle is equipped with a snow plow and will be used in winter snow removal operations.<br><br>Franklin County Roads Department would like to have a Boss Hopper Spreader added to the vehicle to help enhance the snow removal process.<br><br>In accordance with RCW 39.34, local governments may make purchases using another agency's purchasing contract. Franklin County has entered into a Master Contract Usage Agreement with the State of Washington, acting by and through the Department of Enterprise Services, via Franklin County Resolution Number 2013-328.<br><br>The Washington State Department of Enterprise Services has a Master Contract No. 01117 with OSW Equipment & Repair LLC for the procurement of snow removal equipment. Under this contract, OSW Equipment & Repair LLC is the authorized dealer for the Franklin County service area and is located in Snohomish, Washington. |                                                                                                         |
| <b>RECOMMENDATION:</b><br>Staff recommends the procurement of the Boss Hopper Spreader.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                         |
| <b>SUGGESTED MOTION:</b> I hereby move that the Board of Franklin County Commissioners authorize the Public Works Department to procure a Boss Hopper Spreader, through the Washington State Department of Enterprise Services Master Contract, from OSW Equipment & Repair LLC, Washington for \$11,505.29                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                         |
| <b>COORDINATION:</b><br>This package has been discussed with and is supported by Craig Erdman, Public Works Director/County Engineer, Scott Garberg, Chief of County Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                         |
| <b>ATTACHMENTS:</b><br>1. DRAFT Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                         |
| <b>HANDLING/ROUTING:</b><br>To the Clerk of the Board: 1 – Original Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | To the Public Works Department: 1 – Copy Resolution<br>To the Auditor - Accounting: 1 – Copy Resolution |

*I certify the above information is accurate and complete.*

  
Craig Erdman, P.E., Public Works Director/County Engineer

**FRANKLIN COUNTY RESOLUTION \_\_\_\_\_**

**BEFORE THE BOARD OF COMMISSIONERS OF  
FRANKLIN COUNTY WASHINGTON**

***PROCUREMENT OF A BOSS HOPPER SPREADER***

**WHEREAS**, the Franklin County Public Works Department maintains county property, through the Motor Vehicle (ER&R) Fund, including snow removal equipment; and

**WHEREAS**, in accordance with RCW 36.33A.030, the Board of Franklin County Commissioners have appointed the Public Works Director/County Engineer as the administrator of the Motor Vehicle (ER&R) Fund; and

**WHEREAS**, the County Road Department would like to have a Boss Hopper Spreader added to Vehicle LT-9912 to enhance the snow removal process; and

**WHEREAS**, the Public Works Director / County Engineer has determined that its procurement would be in the best interest of the County; and

**WHEREAS**, in accordance with RCW 39.34, local governments may make purchases using another agency's purchasing contract; and

**WHEREAS**, Franklin County has entered into a Master Contract Usage Agreement with the State of Washington, acting by and through the Department of Enterprise Services, via Franklin County Resolution Number 2013-328; and

**WHEREAS**, the Washington State Department of Enterprise Services has a Master Contract No. 01117 with OSW Equipment & Repair for the procurement of Snow Removal Equipment, and OSW Equipment & Repair LLC is the authorized dealer for the Franklin County service area in Snohomish, Washington; and

**WHEREAS**, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and finds that the procurement of vehicles and equipment via the Master Contracts with the Washington State Department of Enterprise Services, as being in the best interest of Franklin County.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Franklin County Commissioners authorize the Public Works Department to procure, through the Washington State Department of Enterprise Services Master Contract, a Boss Hopper Spreader from OSW Equipment & Repair LLC of Snohomish, Washington for \$11,505.29.

**APPROVED** this \_\_\_\_ day of August 2023

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

\_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Member

Originals: Clerk of the Board

Copy: Public Works Department  
County Auditor / Accounting